

# Housekeeping check list

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **OTHER PHONE:** \_\_\_\_\_

## MAINTENANCE:

WEEKLY: \_\_\_\_\_ BI-WEEKLY: \_\_\_\_\_ MONTHLY: \_\_\_\_\_ ONE TIME \_\_\_\_\_ OTHER: \_\_\_\_\_

### LIVING:

- \_\_\_ DUST/COBWEBB/EDGE
- \_\_\_ VACUUM / FURNITURE
- \_\_\_ DAMP MOP FLOOR
- \_\_\_ WASH WOOD WORK
- \_\_\_ WASH BASEBOARDS
- \_\_\_ WINDOWS IN / OUT

### EXTRA ROOM – \_\_\_\_\_

- \_\_\_ DUST/COBWEBB/EDGE
- \_\_\_ VACUUM / FURNITURE
- \_\_\_ DAMP MOP FLOOR
- \_\_\_ WASH WOOD WORK
- \_\_\_ WASH BASEBOARDS
- \_\_\_ WINDOWS IN / OUT

### FAMILY:

- \_\_\_ DUST/COBWEBB/EDGE
- \_\_\_ VACUUM / FURNITURE
- \_\_\_ DAMP MOP FLOOR
- \_\_\_ VACUUM FLOOR
- \_\_\_ WASH WOOD WORK
- \_\_\_ WASH BASEBOARDS
- \_\_\_ WINDOWS IN / OUT

### KITCHEN:

- \_\_\_ CLEAN EXTERIOR APPLIANCES
- \_\_\_ SINK/COUNTERS/BACK SPLASH
- \_\_\_ WIPE CABINETS EXTERIOR
- \_\_\_ WASH MISC COUNTER ITEMS
- \_\_\_ VACUUM FLOOR
- \_\_\_ WASH FLOOR
- \_\_\_ VACUUM BLINDS
- \_\_\_ WASH WINDOWS IN / OUT
- \_\_\_ FRIDGE IN / OUT
- \_\_\_ OVEN IN / OUT
- \_\_\_ SPOT WASH WALLS
- \_\_\_ COBWEBB

### DINING:

- \_\_\_ DUST/COBWEBB/EDGE
- \_\_\_ VACUUM / FURNITURE
- \_\_\_ DAMP MOP FLOOR
- \_\_\_ WASH WOOD WORK
- \_\_\_ WASH BASEBOARDS
- \_\_\_ WINDOWS IN / OUT

### DINETTE IN KITCHEN AREA:

- \_\_\_ DUST/COBWEBB/EDGE
- \_\_\_ VACUUM / FURNITURE
- \_\_\_ DAMP MOP FLOOR
- \_\_\_ WASH WOOD WORK
- \_\_\_ WASH BASEBOARDS
- \_\_\_ WINDOWS IN / OUT
- \_\_\_ SPOT WASH WALLS

### BEDROOMS:

**HOW MANY?** \_\_\_\_\_

- \_\_\_ DUST/COBWEBB/EDGE
- \_\_\_ VACUUM / FURNITURE
- \_\_\_ DAMP MOP FLOOR
- \_\_\_ WASH WOOD WORK
- \_\_\_ WASH BASEBOARDS
- \_\_\_ WINDOWS IN / OUT
- \_\_\_ SPOT WASH WALLS

### BATHROOMS:

**HOW MANY?** \_\_\_\_\_

- \_\_\_ COMMODES
- \_\_\_ WASH BASINS
- \_\_\_ SHOWER & TUB AREAS
- \_\_\_ CLEAN COUNTERS
- \_\_\_ WASH CABINETS IN / OUT
- \_\_\_ VACUUM / WASH FLOOR
- \_\_\_ WINDOWS IN / OUT
- \_\_\_ SPOT WASH WALLS
- \_\_\_ \_\_\_\_\_
- \_\_\_ \_\_\_\_\_
- \_\_\_ \_\_\_\_\_

### MISCELLANEOUS OTHER ITEMS:

- \_\_\_ GARAGE – FLOOR / COBWEB
- \_\_\_ PATIO – FRONT / BACK
- \_\_\_ FIREPLACES / WOOD STOVE
- \_\_\_ SPOT WASH WALLS
- \_\_\_ LIGHT FIXTURES – WHERE?
- \_\_\_ HALL WAY SHELVES
- \_\_\_ STAIR CASES – WIPE DOWN
- \_\_\_ ENTRY WAY / FOYER

### OTHER REQUESTS:

\_\_\_\_\_  
\_\_\_\_\_

### SPECIAL EQUIPMENT OR TOOLS:

\_\_\_\_\_  
\_\_\_\_\_

**503-736-3145**  
**MISTERMAID.COM**

**OTHER SERVICES ARE**  
**AVAILABLE!**  
**OUR FAX #**  
**503-736-0060**

**DATE TO START:** \_\_\_\_\_

**TIME:** \_\_\_\_\_